



Loewke Brill Three Strike Policy

Throughout the duration of Orange County IDA approved projects, Loewke Brill will be requesting documentation to be sure that jobs are abiding by the local labor policy. The information will include, but is not limited to the following:

- Annual sales tax filings (ST-340), once filed
- Sales tax exemption forms (ST-123), and vendor invoices related to subcontractor (above \$1000) – provide monthly, or as forms become available
- Accident reports, if any, from the project
- Permits for GC and all subs on site
- Liability insurance certificates (commercial general liability) from GC and all subs on site
- Workers comp certificates for GC and all subs on site
- NYS disability insurance for GC and all subs on site
- OSHA cards from subcontractor and employees
- Weekly subcontractor head count forms submitted on Fridays or Mondays at the very latest.

Loewke Brill requests this information as it is required documentation per the agreement with the Orange County IDA. Loewke Brill will give three opportunities (within a 30 day period) for a G.C. to provide documentation before we are forced to report a job as non compliant to the Orange County IDA. From that point forward, the IDA may choose what action it sees fit. Our goal is to have a positive working relationship with all G.C.s and only have to report non compliance as a last resort. We understand documents may not be available immediately so we will be monitoring the GC's due diligence if documents are not produced.

**Loewke Brill Consulting Group -491 Elmgrove Road - Suite 2 - Rochester, NY -14606
585-647-9350 – Office Line - 585-469-0954 - Kevin Loewke Cell
Kevin@loewkebrill.com or Laura@loewkebrill.com**